

Westbury Fire Department Probationary Firefighter Orientation Program

Ver. 14-1

### **WESTEURY FIRE DEPARTMENT** PROBATIONARY TRAINING

**Probationary Firefighter Orientation Curriculum** 

Will Review:

- 1. Attendance Requirement
- 2. Training Requirements
- 3. Probationary Drill Schedule
- 4. Firehouse Rules of Conduct
- 5. Rules, Regulations, By-Laws, Directives
- 6. Department Organizational Structure
- 7. Department Committees Structure
- 8. Use of Department Issued Pager
- 9. NC Signals & WFD Codes
- 10. Responses to Alarms
- 11. Apparatus
- 12. Assignments/Riding Positions

13. Badge, ID Card, Dress Uniform

FIRE DE

- 14. Personal Accountability System
- 15. Turnout Gear
- 16. Flash Hood Use
- 17. S.C.B.A. Authorized Use
- 18. Hydrant Hook-Up Procedures
- 19. L.O.S.A.P. Program
- 20. Problems & Questions



#### Sounded Alarms / Drills/ Meetings / Activities

- Probationary Year = 30%
- After Probation to 20 Years = 20%
- Over 20 to 30 Years = 10%
- Over 30 Years = 0 %

#### Silent Alarms (Signal 8) / Rescue Calls (Signal 9)

As many as you can – Although they are not charged against you, the more you make, adds to your required %, if needed

#### **Parades**

50% of the "<u>Department Sanctioned Parades</u>" per year (50% shall drop to the Lower whole number if ½ ex. 5 Parades = 2 Required ) CD #61



- This Department Orientation
- CPR AED
- Essentials of Firefighting (NC FSA ) 10 3 Hr Classroom Classes
- Primary Firefighting (NC FSA ) 16 3 Hr Hands On Classes
- 2 Nights **Department Operations** (NC FSA) 3 or 4 Night Course (Required for your first 10 Years in Department)
- Bloodborne Pathogen Training
- Flash Hood Video Training
- Fit Testing
- SCBA Evaluation Test
- NIMS IS 700, IS,800, IS 100 & IS 200 Online Training Courses
- Any other Required Schools/Drills set by the Department

#### Must Complete all of the above before can be removed from Probation



- Hazardous Material Operations (NS FSA)
- <u>2 Nights</u> Department Operations (NC FSA ) ( Again Required for first 10 Years in Department )

#### Interior Firefighter Annual Training:

- Fast Team Training (1 time power point and Hands on with Testing Annually)
- Personal Safety System P.S.S. (1 time power point and Hands on Testing Annually)
- Fit Testing Annually
- SCBA Evaluation Test Annually
- Any other Required Schools/Drills by the Department and Your Company
- **<u>Refresher I, II, III</u>** Every 2 Years, after Probationary Year until hit 20<sup>th</sup> Year



☑ INDICATES DRILL THAT MAY BE MADE UP; MAXIMUM OF 2 DRILLS PER MEMBER. DRILLS MUST BE MADE UP WITHIN 30 DAYS OF THE ORIGINAL DRILL DATE. INSTRUCTORS FROM THE COMPANY RESPONSIBLE FOR THE ORIGINAL DRILL SHALL CONDUCT THE MAKE UP DRILL. MEMBERS ARE GIVEN ONLY ONE OPPORTUNITY TO MAKE UP A MISSED DRILL.



- All Probationary Members must make <u>10 of the 12</u> Monthly Probationary Drills
- Of the Drill (x) "Makeup able" These must be made up within **30 Days** of the scheduled drill & **prior to** the Next Scheduled Probationary Drill.
- Only (2) Two Drills <u>can be made up</u> Unless Special Conditions : Educational Leave ...
- It's Mandatory that you notify an <u>Instructor of the Company Teaching The Drill</u> when you will <u>not be in attendance</u> to a scheduled drill - <u>Prior to Drill Time</u>!
- No Credit will be given to a member who attends <u>½ Hour after Drill Start Time</u>
  <u>Note</u>: there are Different Drill Days of Week and Start Times.

# A. Firehouse Rules of Conduct

- Refer to Chiefs Directive #43 ( CD #43 )
- Firehouse(s) Curfew 0200 hrs, except after an Alarm or other Functions
- Outdoor Curfew 2200 hrs (10 PM) HQ and Station 2
- Clean up after Yourself
- Shirts and Socks worn at all Times
- Dispatchers Booth is OFF Limits at all Times, stay away from booth during Alarms
- Orderly and Professional conduct at all times, you're actions reflect on the Dept.
- Not authorized to talk to Media or Others Refer all questions to Chiefs Office
- No member or Guest of member <u>under 21 years of age</u>, may consume alcoholic beverages <u>in the firehouse nor at **any department or company activity**</u>
- No drinking of alcoholic beverages in the truck room, on the front ramp or rear parking lots – HQ or Station 2
- No illegal drugs or substances are permitted on FD property nor at any Department or Company activity.
- **RESPECT** : The Officers, Other members and All Department Property



#### **Rules and Regulations:**

- Every member is issued of copies of all them upon entry into the dept.
- They are posted on Dept board in ready room
- Issued by: Commissioners, Chief of Department, Board of Officers & Co. Captain

#### **By-Laws:**

- Every member is issued of copies upon entry into the dept.
- Issued by: Commissioners, Department, & Your Company

#### **Chief's and Safety Directives:**

- Every member is issued of copies upon entry into the dept.
- They are posted on Dept board in ready room
- Issued by: Chief of Dept. at time and remain in effect until current chief changes

Failure to comply with these Rules, Regulations, By Laws or Directives could result in suspension or dismissal from the department.







#### 

#### WESTBURY FIRE DEPARTMENT HOME ALERT CODES

CODE 1	Hose Co. No. 1 Meeting 8:00 P.M. (1st Monday of the month)	
CODE 2	Hose Co. No. 2 Meeting 8:00 P.M. (1st Thursday of the month)	
CODE 3	Hook & Ladder Co. 1 Meeting 8:00 P.M. (1st Tuesday of the mo	onth)
CODE 4	Department Meeting 8:00 P.M. (3rd Thurday of JAN. • MAR. • .	JULY • OCT.)
CODE 5	Board of Officers Meeting (3rd Tuesday of the month)	
CODE 6	Rescue Squad Meeting on	at
CODE 7	Board of Instructors Meeting	at
CODE 8	Drill Team Meeting on	at
CODE 9	Fire Police Meeting on	at
CODE 10	Fund Drive Meeting on	at
CODE 11	Hose Co. No. 1 Drill on	at
CODE 12	Hose Co. No. 2 Drill on	at
CODE 13	Hook and Ladder Co. 1 Drill on	at
CODE 14	Department Drill on	at
CODE 15	Department Parade on	at
CODE 16	Rescue Squad Drill on	at
CODE 17	Probationary Drill on	at
CODE 18	Fire Prevention Meeting on	at
CODE 19	Fire School at Fire Service Academy on Truck leaves HQ	at
CODE 20	Swear in new member. All Officers to be present.	
CODE 21	Department Funeral Services for	
	on at	
CODE 22	Benevolent Meeting on	at
CODE 23	Department Inspection on	at
CODE 24	Department Election on	at
CODE 25	Check web site for additional info (www.westburyfd.org)	
CODE 26	9699 is Available Contact Dispatcher's Office.	
CODE 27	Explorer's Meeting on	at

These <u>codes</u> will be utilized at the <u>12 noon and 1830hrs</u> radio check and also on the Dept. messaging phone to advise members of upcoming events or activities.

It will say <u>Code 10</u> instead of saying Fund Drive Meeting.

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#### STANDARD RADIO SIGNALS

ALL UNITS ELIMINATE UNNECESSARY TRANSMISSIONS

These radio Signals advise a Specific action – Freeing up radio use/ transmissions.

21

22

23 24 24

30

Signal 13 instead of *Returning to quarters* 

Signal 7 instead of release members from Station

2	UN-ASSIGNED RESERVED FOR FUTURE USE
3	UNIT INVOLVED IN ACCIDENT
4	UNIT DISABLED - NEED ASSISTANCE
5	ACTIVATE TRAFFIC SIGNAL - OPEN DOORS
6	STAND BY FOR ORDERS WHERE YOU ARE
7	RELEASE MEN IN STATIONS
8	STILL ALARM - GRASS. OIL BURNER OR CAR FIRE
9	EMERGENCY OR RESCUE CALL
10	WORKING BUILDING FIRE OR EMERGENCY CLEAR THE AIR
11	CALL BY LAND PHONE AT YOUR CONVENIENCE
12	FIRE UNDER CONTROL - RESUME NORMAL RADIO USE
13	RETURN TO QUARTERS OR RETURNING TO QUARTERS
14	CALL POLICE - ROUTINE TRAFFIC CONTROL OR REPORTS
14A	CALL POLICE AMBULANCE
14M	CALL POLICE -MENTAL DISABLED
14R	CALL POLICE RESCUE
15	RADIO CHECK (5 X 5 LOUD AND CLEAR) (3 X 3 WEAK AND UNCLEAR)
16	CALL DOCTOR
17	UNIT NOT AVAILABLE FOR DUTY
18	UNIT AVAILABLE FOR DUTY
19	UNIT LEAVING DISTRICT
20	UNIT RETURNING TO DISTRICT
21	UNIT RESPONDING TO SCENE
21-A	UNIT RESPONDING TO SCENE WITH A.M.T. ON BOARD
21-E	UNIT RESPONDING TO SCENE WITH E.M.T. ON BOARD
21-P	UNIT RESPONDING TO SCENE WITH PARAMEDIC ON BOARD
21-R	UNIT RESPONDING TO SCENE WITH RESCUE OFFICER ON BOARD
22	UNIT ARRIVED AT SCENE
23	MESSAGE RECEIVED
24	NOTIFY FIRE MARSHAL – ROUTINE INVESTIGATION
24N	NOTIFY FIRE MARSHAL-BRUSH, DUMPSTER, TRASH, ETC.
~ //	(Notification Only-No Response Required)
241	NOTIFY FIRE MARSHAL - ROUTINE INSPECTION
25	REQUEST FIRE MARSHAL - IMMEDIATE INVESTIGATION
25D	REQUEST FIRE MARSHAL - IMMEDIATE - DEATH AT SCENE
25HM	REQUEST FIRE MARSHAL - HAZ MAT RESPONSE TEAM
251	REQUEST FIRE MARSHAL - IMMEDIATE INSPECTION
26	REQUEST HEALTH DEPARTMENT
21	REQUEST UTILITY - E-ELEC: G-GAS: M-HIGHWAY, R-LIRR: W-WATER
28	REQUEST FOR REFILLING AIR BUTTLES AT SCENE
29	REQUEST CHAPLAIN (C-CATHOLIC, J-JEWISH; P-PROTESTANT)
00	REQUEAT FUR REFRESHVENTS AT SUENE

#### NASSAU COUNTY- WESTBURY F.D. STANDARD RADIO SIGNALS

31 32 33 34 35 36 37 38 39 40 41 42 43-48 49 50 51-60 61-70 71 72 72B 73 74 74B 75 76 77 77B 78 79 80 81	FUEL NEEDED AT SCENE OR STOPPING FOR FUEL SOUND GENERAL ALARM - REINFORCE INITIAL RESPONSE REQUEST MUTUAL AID INVALID IN BUILDING SWITCH FROM BATTALION FREQUENCY TO COUNTY-WIDE (46.10) SWITCH FROM COUNTY-WIDE FREQUENCY TO BATTALION FREQUENCY SWITCH TO MOBILE-TO-MOBILE FREQUENCY (or CB Sets, Walkie-Talkie) TRAINING OR DRILL VERIFY LOCATION OF ALARM GIVE YOUR LOCATION OF ALARM ALL UNITS AT SCENE SOUND HORNS - FIREMEN LEAVE BUILDING MASS CASUALTY INCIDENT M.C.I. UNASSIGNED - RESERVED FOR FUTURE USE OBVIOUS D.O.A FOR EMS UNITS CALL POLICE - DANGEROUS SITUATION OR CIVIL DISTURBANCE UN-ASSIGNED - RESERVED FOR FUTURE USE OMPANY MEETING COMPANY DRILL OR TRAINING AT THE F.S.A. RESCUE COMPANY OR SQUAD TRAINING OR DRILL RESCUE COMPANY OR SQUAD TRAINING OR DRILL AT THE F.S.A. OFFICERS MEETING DEPARTMENT MEETING DEPARTMENT DRILL OR TRAINING DEPARTMENT DRILL OR TRAINING AT THE F.S.A. FUNERAL OR MEMORIAL SERVICE DRILL TEAM MEETING OR PRACTICE ENGINE LAYING HOSELINE FROM HYDRANT TO FIRE
81	2 <sup>ND</sup> DUE ENGINE LAY HOSELINE FROM HYDRANT TO FIRE
82	2 <sup>ND</sup> DUE ENGINE LAY HOSELINE FROM FIRE TO HYDRANT



#### Personal Auto

- Obey all traffic laws including Red Lights, Stop Signs, Speed limits, ect...
- Use Blue light as per department regulations and NYS Law
- Do not pass either station to go to the scene
- Park at least half a block from fire scene
- Do not enter a private driveway in Old Westbury, park on main road
- Do Not respond to incidents scene on any parkway or expressway

#### Always Drive Safety & Responsibly



#### <u>Apparatus</u>

- Wear full Turnout Gear
- Ride apparatus next up to leave, doesn't have to be your company's apparatus
- Probationary members should not ride shotgun seat unless directed
- Ride in seat, in back seat area, do not stand. Permanent seats should be filled before flip downs and Seatbelts worn by everyone on the apparatus.
- Assure all doors are closed and latched, before apparatus leaves station.
- Place your ID Tag to Accountability board and give to officer
- ABSOLUTELY no riding on outside of apparatus
- Upon Scene arrival get tools assigned to your position and stay by apparatus until you get orders from your apparatus officer.



#### **Returning to Quarters**

- Assist operator with getting rigs "back in service", fueling, water refilling, SCBA's...
- If you can put packs back in service utilizing rigs spare bottles before leaving scene, <u>do so</u>, this way you'll be ready for service if we get another alarm while returning to quarters.
- When you put a SCBA back in service, place masking tape on its back , indicating date/your name verifying you've done all check and pack is ready for service .
- Notify Driver/Officer of any deficiencies with the apparatus: missing or broken equipment, any item requiring attention. ( *don't leave for next person* )
- Finger scan in for call credit, only after signal 7 has been given



#### **Types of Apparatus**

- Chiefs Cars issued to each chief for responses to alarms from Home, Work... and may be used whenever available for duty.
- Engines water, hose, appliances & tools
- Ladders Ladders, lights, fans & tools
- Heavy Rescue Hurst tools, air bags, Fans, Portable lights, light tower & tools
- Ambulance Medical equipment, transportation of aided
- **EMS "Fly Car"** EMS equipment
- Van Fire police equipment, members transportation
- **Pick up** Fire scene equipment, used as needed for transportation
- **Bus** Members Transportation Parades, trips...



- **9601 Car** Chevy Tahoe Chief of Department's Vehicle
- **9602 Car** Chevy Tahoe 1<sup>st</sup> Asst. Chief Chief's Vehicle
- **9603 Car** Chevy Suburban 2<sup>nd</sup> Asst Chief 's Vehicle
- **9612** Chevy Pick up Truck
- 9616 Chevy Dept Van
- 9621 Department Bus



963 – 105' Aerial Innovations Ladder

964 – Saulsbury <u>Heavy Rescue</u>



967 – Saulsbury 1500 GPM Engine w/ 500 Gal. Water



9610 – Mack 1500 GMP Engine w/ 750 Gal. Water





Riding Positions begin with **knowing and understanding** the **Tasks** that need to be preformed on the fire ground:

#### **Engine Companies Responsibilities Truck Companies Responsibilities**

although in textbooks you'll see Rescue Company, E.M.S. & Fire Police Responsibilities... this course we'll just be covering the basic Engine & Truck.



#### **Engine Companies Objectives**:

- 1. Get water to the Engine
- 2. Get water from the engine to the fire





**NOTHING** should interfere with or slow this process down. Getting the first line into position and putting water on the fire is a key to a successful operation.

The longer this process takes, the worst the situation will get.





Hydrant Nozzle Back up Control Door

### WESTBURY FIRE DEPARTMENT PROBATIONARY DRILL Engine Co. Responsibilities

#### These objectives get accomplished by performing the following tasks:

#### <u>**Hydrant</u></u> - (** *Hydrant Bag, Hand light, Radio***)</u>**

- Hydrant's responsibility is to locate a operational hydrant & Test it.
- Once hydrant's found operational pull largest diameter hose from dead bed ( 99% time 5") to supply water <u>from that Hydrant to the Engine</u>
- Wrap hydrant with hose & once secure driver will drive to needed location
- Connect the hose to the hydrant
- Gate additional outlet
- Wait for order to open the hydrant ( advise Driver <u>if needed hydrant is ready</u> )
- Completely open hydrant
- Follow the hose back to the engine assuring everything is secure and safe



Nozzle: (Nozzle, 50' hose, door chocks)

- operates the nozzle,
- controls speed of advancement or retreat,
- communicates directions to crew members.

Test line & bleed off air before getting to fire room or even in the building



Back Up-: (100' hose, hand light, door chocks )

- assists in locating any potential hazards,
- directly supports nozzle in the control of hose and nozzle, want to be doing opposite of the nozzle –
   (nozzle right – back up left , nozzle up – back up down )
- set 100' hose in position for easy advancement & kink free
- communicates information between Nozzle and Door/Control.



**<u>Control</u>**: (Radio, remaining hose needed for job, hand light, door chocks)

- Count couplings coming off rig assure adequate for job or orders
- Insures that adequate hose is available for advancement;
- Prevents kinks at doorways, stairways, landings and obstacles;
- control the retreat of hose line;
- watches for the development of hazards behind the nozzle.

Can be multiple controls – should be 1 at every turn & every elevation



\*<u>Door</u>: (hand light, door chocks)

- Take position at the door ( house, apartment, office, room...) assure there is enough hose inside that area for easy advancement of the hose line.
- \* Not a position normally filled with light crews and this positions responsibilities will be filled by the control position or by later arriving additional resources.

# **WESTEURY FIRE DEPARTMENT** PROBATIONARY TRAINING

#### Truck Companies objectives:

- 1. Laddering upper stories & roof
- 2. Overhaul
- 3. Ventilation
- 4. Entry by Force/ check Extension
- 5. Rescue & Searches
- 6. Salvage
- 7. Utilities Control

#### LOVERS U











Hook/Can Entry/Irons (FE)





Outside Vent (OV) Roof



#### Hook/Can & Entry/Irons

(Inside Work)



**OV & Roof** (Outside Work)







Hook/Can: (hand light, 6' Hook & Water Can)

- Will normally operate with the Rigs Officer & Entry/Irons as a team
- Search for Fire & Victims
- Rescue trapped occupants
- Direct Engine Co. to the fire location
- Once primaries done, will work with Engine in providing Ventilation/Overhaul as needed
- Will work with Entry/Irons in fulfilling inside tasks as required by officer
- <u>2<sup>nd</sup> & 3<sup>rd</sup> due trucks</u> will secure utilities, if not needed immediately
- provide salvage, protect property from water or overhaul damage

# **WESTEURY FIRE DEPARTMENT** PROBATIONARY TRAINING

#### These objectives get accomplished by performing the following tasks:

**Entry/Irons - FE**: (hand light, Halligan & either maul or Flat Axe, Rabbit Tool)

- Will normally be operating with the Rigs Officer & Hook/Can, as a team
- Force Entry into areas needed aided by Hook/Can when needed
- Search for Fire & Trapped occupants
- Rescue trapped occupants
- Once primaries done, will work with Engine providing Ventilation & Overhaul as needed
- Will work with Hook/Cans in fulfilling inside tasks requiring assistance
- 2<sup>nd</sup> & 3<sup>rd</sup> due trucks secure utilities, if not immediately required
- provide salvage, protecting property from water or overhaul damage


### These objectives get accomplished by performing the following tasks:

**Outside Vent - OV:** (Halligan, 6' or 8' hook, portable ladders, hand light)

- Ladder upper floors of at least 2 sides of structure
- Ventilate from outside of structure Upper floors for vertical ventilation - helps with easy line advancement Fire room when water is on fire, or line in place and ready
- Vent Enter Search (VES) upper floors, place ladder/ take window/ enter search for victims – open door of room if when window taken no smoke comes out
- Act as set of eyes for IC, especially rear of structure relay vital info to the IC,- items that may not be know to IC.
- Pull electric meter/turn off gas if needed, after vertically vented
- Assist roof if needed



### These objectives get accomplished by performing the following tasks:

<u>**Roof</u>**: (Halligan, Axe, 8' hook, portable ladders, hand lights, saws Rope (life & utility), portable radio)</u>

- Ladder roof of structure 2 sides ideal, 1 portable/ 1 side aerial if possible
- Ventilate natural openings Scuttles, vent, bulk heads...
- Get Vertical Ventilation a.s.a.p. prevent back draft & easy hose advancement
- Once you get adequately ventilated get off the roof
- Trench cuts prevent fire extension
- Open skylight returns check fire in cockloft
- Report to IC finding viewed hazards from the roof

#### Note – Roof will always be a <u>2 person operation</u>.



Now that we understand the tasks that need to be preformed on the fire ground, we can take this information and plug into apparatus riding position for both Engine Co and Truck Co.

# <u>ENGINES</u>

965, 966, 967, 968, 969, 9610

# **TRUCKS**

962, 963, 964









First member on apparatus selects a position,

2<sup>nd</sup> member selects a position etc... until all positions are filled.

Members should select a position that best suit their ability

and should yield to a more experience person, if need be.

You shouldn't be taking the roof if you have a fear of heights...

Apparatus <u>should not</u> respond with less than 5 members (C, O, 1, 2, 3) without the authorization of the OIC.



# **APPARATUS RIDING POSITION:**

If an Officer is not available, the firefighter filling the 'O' position should be the most senior member, that is **competent & knowledgeable** enough to carry out the responsibility of the Officer position.

There's more to this position then playing with the Lights& Sirens.

While responding, members shall place their ID tags on the accountability tag board, once completed by all members on the rig, hand off the board to the officer.

The Officer shall make sure all tags are collected.

# **WESTBURY FIRE DEPARTMENT** PROPARTONARY TRAINING

# This is where it may get confusing to some

just because you're on an Engine your task or <u>riding position</u> may require you to do a Truck co. responsibilities.

This is due to the way we operate, since the Engine & Truck very rarely arrive on scene simultaneously, tasks on the fire ground still need to be preformed in a specific sequence or order to be done both efficiently and safely.

> \*\*Certain Truck responsibilities need to get done prior to or while the hose line operates. \*\*

# First Due Engine Assignments

POSITION	ASSIGNMENT	TOOLS	JOB REQUIRED
С	Chauffeur	Radio	Drive & Operate Pump
ο	Officer	Radio Officers Tool Handlight TI Camera	Supervise Hose Stretch, FE & Search
I	Nozzle Position	Nozzle - 50' Hose Door chocks	Stretch line to fire, operate the nozzle
2	Back Up Position	100' Hose Handlight	Assist and back up, the nozzle position
З	Forcible Entry (FE)	Axe or Maul Halligan	Force Entry & Search, Inside Truck Op's, Engine support
4	Hydrant / Outside Vent (OV)	Hydrant Bag, Radio 6'hook, ladder	Hydrant hook up - then Outside ventilation/laddering
5	Control	Hose from back up or door to engine	position hose kink free and for easy advancement
(interior)	Door (i) /	Hose from back up to door	position hose kink free and for easy advancement
<b>b</b> (exterior) FF	Outside Vent 2 (OV) (e)	6'hook, halligan ladder, handlight	Work with OV 1 Outside ventilation/laddering

**Gray** = if member there when engine's loading – Engine is **not waiting** to fill positions

## **Engine's Seat Position – Riding Position**





Nozzle & Back up personnel stretch first line to front door or area directed by the OIC.

If **FE** is required, Officer or Back up person should assist the FE person once the stretch to the front door has been completed.

After FE, the FE position should fall in behind the first line and perform interior search & venting from the interior as needed.



500 gallons water supply carried by most our engines may be enough to supply 1<sup>st</sup> line & extinguish or knock down the fire.
 If hydrant operations are necessary they shall be carried out by the Hydrant /OV person.

think past a structure fire: Cars, dumpster ... may not need a hydrant so Hydrant position will go right to OV and do overhaul

After first line in operation, the Chauffeur should hook up to the hydrant if available and needed.

Once Hydrant is charged – the Hydrant position now becomes OV and should vent fire area from the exterior using a Ladder and 6' hook. (Vertical then Horizontal)



Stand Pipe Operations

Nozzle – 50' and Nozzle Back Up – 100' Control – 50' & <u>Stand Pipe Bag</u>

Hydrant – Hydrant to Rig

Then Rig to Building's Siamese Connection

# Second Due Engine Assignments

POSITION	ASSIGNMENT	TOOLS	JOB REQUIRED	
С	Chauffeur	Radio	Drive & Operate Pump Assist 1st due chauffer	
ο	Officer	Radio Officers Tool Handlight TI Camera	Rear step of 1st due engine, await orders	
I	Nozzle Position	Nozzle - 50' Hose Door chocks	Rear step of 1st due engine, await orders - 2nd line	
2	Back Up Position	100' Hose Handlight	Assist and back up, the nozzle position	
з	Forcible Entry (FE)	Hook Halligan	Force Entry & Search, Inside Truck Op's, 2nd line support	
4	Hydrant / Outside Vent (OV)	Hydrant Bag, Radio 6'hook, ladder	2nd Hydrant hook up - then Outside ventilation/laddering	
5 Any Additional Personal will be assigned by Officer				
6 ^	ny Additional Pers		signed by Onicer	

All additional Engines after 2<sup>nd</sup> will follow the same assignments as 2<sup>nd</sup> due Engine



Second due engine's <u>primary objective</u> assist getting the 1<sup>st</sup> line in operations. This could be 1<sup>st</sup> Line off rig, Hydrant to Engine, Water to a standpipe or in some cases all 3 responsibilities.

Once that 1<sup>st</sup> line is operational – stretch a second or back up line to support the first line (*remember always* = to or > then)

The second due chauffer, after positioning on a hydrant, will contact 1<sup>st</sup> due engine to see if assistance needed. If none needed, they will connect to their hydrant and await orders.



If the first line is established but the hydrant has not been established , the 2<sup>nd</sup> due engine may be split to 2 teams:
O, 1, 2 – stretch a second line form 1<sup>st</sup> due rig
C, 3, 4 – perform getting water to the 1<sup>st</sup> due engine

When the 1<sup>st</sup> due engine is supplied hydrant water – Position 3 FE will report to the 2<sup>nd</sup> Engine Officer and work together as needed.

Position 4 OV will find 1<sup>st</sup> due Engine OV and assist with fulfilling the tasks required.



The primary objective for engines arriving after 2<sup>nd</sup> engines are to get additional hand lines in operation or additional supply lines as per OIC.

It is good practice to <u>establish</u> a second supply hydrant to a 2nd engine with at least one hose line =/> what is in operation and have ready, if not charged, for use in case of first engine has mechanical or pump malfunction.

3<sup>rd</sup> due engine chauffeurs will perform same duties as second engine but instead of helping 1<sup>st</sup> engine it will the 2<sup>nd</sup> engine. This also goes for 4<sup>th</sup> engine helps 3<sup>rd</sup> ...



If the 2<sup>nd</sup> due engine assisted the 1<sup>st</sup> engine in getting the 1<sup>st</sup> line in operation, the 3rd engine's responsibility will be to get the 2<sup>nd</sup> or back up line in place.

Crews may be split : O, 1, 2 – Line & C 3, 4 getting a hydrant established if not already done. – As was with 2<sup>nd</sup> Due Engine

If 1<sup>st</sup> due and 2<sup>nd</sup> due engine have both fulfilled their responsibilities, Hydrant supplies and 2 lines operating, the 3<sup>rd</sup> engine and after crews may be called to command post, staged and used for line reliefs, <u>especially</u> if only a 2 line fire.



The size of the fire and amount of water needed will dictate the later arriving engines use. On a 2 line fire it would not be uncommon for the later arriving engine to be used as truck company for overhaul, utilities, salvage..., especially if there is only 1 truck co. on scene.

Remember first and second engine may have rolled light from both houses and merged up at scene to make 1 engine co., although 2 engine may be on scene, you as the 3<sup>rd</sup> engine may be filling second due engine responsibilities. – can't assume.



It is very unlikely that engines arriving after the 3<sup>rd</sup> engine be used in actual hand line use, <u>from their engine</u>, although these engine may be called upon to supply a tower ladders, relay pump to engine as multiple hydrants get used from a same main.

It is important that these late arriving engines not block intersections or access to the fire scene. They should also put themselves in a position where they don't get blocked in by later arriving units or PD, where it may delay them from fulfilling their duties if called upon.

Members arriving on these later engine if they have no immediate task to perform, will report to the IC with full SCBA, tools in hand ready for assignment and ready to go to work, as needed.

# First Due Truck Assignments

POSITION	ASSIGNMENT	TOOLS	JOB REQUIRED
С	Chauffeur	Radio Pike Axe	Drive & Operate Ladder
0	Officer	Radio Officers Tool Handlight TI Camera	Supervise Interior Vent, FE & Search
I	Hook/Can Position	6' Hook Water Can	Interior - Vent, Entry and search - (VES)
2	Forcible Entry (FE)	Axe or Maul Halligan	Interior - Vent, Entry and search - (VES)
В	Roof Position 1	6' Hook Axe Portable Radio 8' Hool Halligan Saws Life & Utility Rope	Roof Operations Exterior VES
4	Roof Position 2		Assist Roof Position 1

Note – the 2 extra seats (positions 5 & 6) on rig are there but will not be filled unless man power is immediately there as rig is loaded. These position will be put to use as officers deems necessary. In most cases position 5 – will assist or do OV and portable laddering and position 6 will assist chauffer with outriggers, then assist the roof team with roof Operations or if no OV is being done upon arrival – both 5 & 6 will be assigned OV.

# **Trucks Seat Position – Riding Position**



Note: Heavy Rescue 964 – is 1 long bench seat and the positions will be 1<sup>st</sup> in 1, 2<sup>nd</sup> in 2 ...

# Second Due Truck Assignments

POSITION	ASSIGNMENT	TOOLS	JOB REQUIRED
С	Chauffeur	Radio Pike Axe	Drive & Operate Ladder assist 1st due ladder
0	Officer	Radio Officers Tool Handlight TI Camera	Supervise Interior Vent, FE & Search
1	Hook/Can Position	6' Hook Water Can	Be directed by Officer interior truck needs
2	Forcible Entry (FE)	Axe or Maul Halligan	Be directed by Officer interior truck needs
В	Roof Position 1	6' Hook Axe Portable Radio	Exterior VES or Roof Operations as needed
4	Roof Position 2	6' Hook Halligan	Assist Roof Position 1

All additional Truck Co. will follow the same as 2<sup>nd</sup> due Truck



If the building calls for it ( apartment/multiple offices ), or officer deems necessary, the rabbit tool, K tool, FE saw... will be brought into the building by the FE and Hook positions.

For Flat roofs operations, roof position 2 (4) will bring a life belt and life saving rope to roof.

For peaked roofs, Roof positions 1 & 2 shall use extension ladders and VES the remaining window and gable vents.

For Aerial or Tower operations, the chauffer will have the outside team (Roof positions), operate the from the bucket or aerial.



The Inside team O, 1, 2 primary objective is to make sure the floor above the fire has been search and relay the results to OIC.

The Outside teams C, 3, 4 primary objective is the rear of the fire building, VES and relay finding to the OIC. Then proceed to roof, assisting 1<sup>st</sup> due truck roof team, if a flat roof.

Second due truck should always check with command before going into operation, this is due to possible SOG changes due to specific incidents conditions or needs.

Large area search, multiple apartments, common cock loft... these conditions may call for 2<sup>nd</sup> due truck provide immediate assistance to the first due truck to help complete their assignments.



As with the 1<sup>st</sup> due truck, the Hook (1) position, may be called upon to assist with FE and the taking of any special FE equipment that may be needed like K-took, rabbit tool...

If the Outside/ Roof position will be performing roof operations: Position (3) Roof 1 will bring the Saw and Position (4) Roof 2 will bring the life safety rope.

The second due chauffer should assist the 1<sup>st</sup> due chauffer with ladder/bucket placement and jacking of the apparatus if their ladder will not be going into operation or if truck is 964.



At fires in commercial occupancies or fires where elevated, large caliber (master) steams may be needed, the front of the building should be left for the tower ladder.

When the Tower Ladder will be used for roof or exterior operations, roof positions (3 & 4) shall operate in the basket while the Interior teams (O,1,2) will perform their tasks without change.



A uniform procedure (SOG's) for all fire ground operations, enhances firefighter safety, accounts for all members that respond keeps a manageable span of control. (All Officer responsible for their 4-6 FF)

> When you Freelance – accountability is lost , you become a fire ground <u>liability.</u>

Procedures should be reinforce at department and company drills, and should be reviewed in the back of the rig <u>at every call</u>:
"You have this, I have this ...." - This way if someone is unsure of their duties the rest of the crew can refresh them of their responsibilities and that "B.S. automatic alarm" call just became a learning exercise.



If you are ever unsure of your riding position's Tools or Responsibilities

DON'T BE AFRAID TO ASK – while in route!

Remember you are part of a team

Everyone on that team is relying on you to Complete you task(s) efficiently and without delay

and not being aware of you responsibilities

you are potentially doing harm to yourself, team members and this may effect overall operation.





Without question, the most important asset on a fire ground is its personnel. Having the ability to account for our personnel at every operations is challenging, with members arriving on different apparatus, work & personal vehicle ...

#### Every member is issued 2 ID Cards

1 is attached to every members gear 2<sup>nd</sup> is to be carried by all members, at all time, enabling them to ID themselves

 <u>Members riding with apparatus</u> – will attach the ID card on their Gear, to the apparatus accountability board – <u>affixed to the loop of Their Riding Assignment</u>.

If you have hydrant, Loop "hydrant" & If have Irons, loop marked Irons .... This accountability board will be given to person Riding Officer – <u>Prior to arrival</u> <u>on scene</u> and left with the apparatus for future pick up by an Incident command designee.



- <u>Members arriving on scene NOT On Dept. Apparatus</u> will take their ID card from their person and present themselves with ID to the Incident Command – for assignment.
- These members <u>will NOT</u> assume any role on the fire ground without first making there attendance known to the Incident Command (IC), this assures their presence can be accounted for, if there is a catastrophic event.
- Upon completion of an incident, these members will return to the IC for their ID cards. This will confirm to the IC that you are okay and accounted for.
- <u>Members that rode on apparatus</u>, should be accounted for by their officer, *prior to leaving scene and returning to HQ*, returning your ID to your gear.



- **NO** <u>NON Westbury FD Issued Turnout Gear</u> Shall be worn at Westbury FD Alarms without the Authorization of the Chief of Department.
- <u>Helmet</u> Provides head protection from impact injuries.
   Worn at all incidents
   Use chin strap prevents helmet falling off
   Use Ear Flaps protection from Heat of Fire & Cold of Winter

#### See CD #44

- No Flammable or Ornamental items on Helmet
- Reflector Stickers must not be Removed
- Add-on Stickers must be approved by your <u>Company Captain</u>



- <u>Flash Hood</u> Provides head protection from high Temperatures. Worn at all interior fire incidents Hood is to be worn over SCBA Face piece Hood can also be worn for protection from Cold of Winter
   Play Flash Hood Video
- <u>Bunker Coat</u> Provides Upper Torso protection from Heat/Cold, Flames, Impact...
   Worn at all incidents ( also used for visibility and identification )
   Use all Enclosures: buckles, zippers, Velcro...
- <u>Bunker Pants</u> Provides Lower body protection from Heat/Cold, Flames, Impact...
   Worn at all incidents ( also used for visibility and identification )
   Use all Enclosures: buckles, zippers, Velcro & Suspenders



- <u>Boots</u> Provides foot and ankle protection from Heat/Cold, Flames, Impact...
   Worn at all Interior fire incidents
- <u>Gloves</u>– Provides Hand and Finger protection from Heat/Cold, Flames, Impact... Worn at all incidents
- <u>SCBA Face piece</u> Provides protection to face and respiratory track from Heat . Worn at all incidents where IDLH – (*Immediately Dangerous to Life or Health Hazards*) This is not just Smoke but also Hazardous Material such as CO, H2S ...
- All turnout gear should be kept in good condition
- Any defects/deficiencies should be immediately reported to your company officers
- Label all your gear with Badge # and/or Name
- If cleaning of gear is required Notify your company officers



- Put Flash hood over head and place around neck
- Ensure that hood tails are fully smoothed out front and back
- Put on turnout coat over the hood tails
- If wearing a SCBA, Don Face piece and correctly tighten and check for inhalation seal per your training
- Pull top of hood over your head from back to front and cover SCBA facepiece netting
- Hood should fully cover the four (4) facepiece strap attachments
- Smooth out hood
- All members will view the <u>Flash Hood video tape</u>, demonstrating procedure



#### Exterior use of SCBA – CD#40

- No probationary member shall use SCBA <u>at an actual incident</u> except under provisions specified in CD# 40:
- Six (6) months in department
- Complete FSA primary Mask classes 1 & 2
- Complete Westbury FD Mask Fit Testing
- Complete Westbury FD Flash Hood Video Session
- Complete Westbury FD SCBA Performance Evaluation Drill
- Complete Westbury FD SCBA Probationary Drill
  - On approval, Members will be listed as Exterior Use Only Qualified At this time, probationary helmet shield will change from Orange to Yellow

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#### **Hydrant Bag**



**Equipment Needed** 

#### **Gate/Universal Thread Adaptor**




- 1. Do Not get off Apparatus Until it is Completely stopped and you are directed to do so
- 2. Remove 5" Hose and Hydrant Bag from the Apparatus hose bed
- 3. Take Hose and Wrap Around the Hydrant







- 4. Do Not stand on Hose, watch out for couplings as hose leaves the hose bed
- 5. Do Not wrap coupling over hose, should be under
- Keep hose close to curb, so doesn't impede additional apparatus' entrance to scene





 Use Hydrant Wrench to remove steamer cap, and remove (1) 2 ½" cap

If hydrant has only (2) 2 <sup>1</sup>/<sub>2</sub>" caps – <u>Remove both</u>

8. Using Hydrant partially open hydrant to flush.

*If there are any caps <u>remaining on hydrant</u>, make sure they are secure to hydrant before turning the hydrant on.* 





- 9. Close Hydrant and attached 5" Steamer Storz adaptor and a Gate the open 2 ½" open Spud. or if 2 ½" spuds – 2 ½ - Stroz Adaptor & Gate
- 10. Attach the 5" Hose to the Storz connector
- 11. <u>When Directed</u>, fully open the hydrant to Flow water into the hose – to the Engine

The gated end can later be used to add additional supplies from that hydrant without having to shut the hydrant down to make a connection.





# Apparatus to Hydrant ( Front Suction)

- 1. Once apparatus has come to complete stop and once directed.
- 2. Completely Remove 5" Hose from the front bumper of the engine.
- Take any needed adaptor(s), wrench, spanner and the gate
- Unlock front suction, swivel in direction of hydrant and relock in position







## Apparatus to Hydrant ( Front Suction)

- 5. Use Hydrant Wrench to remove steamer cap, and remove (1) 2 ½" cap If hydrant has only (2) 2 ½" caps – Remove both
- 6. Using Hydrant partially open hydrant to flush.
- 7. Close Hydrant and attached 5" Steamer Storz adaptor and Gate the open 2 ½" or if 2 ½" spuds – 2 ½ - Stroz Adaptor & Gate
- 10. Attach the 5" Hose to Storz connector
- 11. When Directed, fully open the hydrant to flow water into the hose Engine



### **On Hydrant - Now Connecting to Engine Side Suction**

- 1. Once Engine has stopped and once directed.
- Determine distance from where engine has stopped and will be operating from – to location of <u>last 5"</u> <u>coupling</u> coming off the back bed of the engine.
- 3. If distance is < 30 ' use 33' Pony If distance >33' and < 60' – Use 66' Pony If distance > 66' – continue to pull 5" hose from dead bead until reach next coupling – and disconnect it from next length of 5" hose





### **On Hydrant - Now Connecting to Side Suction**

- 4. Use officer side Connection over Drivers side whenever possible
- 5. Bleed of Water & Pressure from Pre-Con Valve
- Once bleed, Remove the Storz Cap, by Pressing down on the lock and twisting Counter Clockwise

Right – Tight Left - Loose







## **On Hydrant - Now Connecting to Side Suction**

7. Attach 5" hose - or 33' Pony that's attached to the 5" hose -or 66' Pony that's attached to the 5" Hose to the Pre-Con Valves Suction

Assure you are **Not** Connecting to the **5" DISCHARGE** Assure lock leaver is in the middle position

8. Once the connection is made and when Engines operator is ready, the hydrant position can be advised to open the hydrant and flow water to the engine.
Hydrant position will remain at hydrant assuring all connections are good

and the hydrant doesn't need to be immediately shut down to correct.





## Length of Service Award Program

- Each full year of service where members earn 50 program points, the member will earn 1 year credit towards their service award.
- Points are based of Alarm attendance, Meeting, Drills, Training, ect...
- Members can earn up to 20 years of credits and will only be vested in the program after the complete 5 years of credits.
- At the age of 55, you will receive monthly: \$20 for each year of credit: 12 years = \$240 per months, 6 years = \$120 per month ... remember must do 5 to get vested in system , so 4 years = \$0 per month
- With LOSAP there is a \$10,000 life insurance benefit from the day you start with the department until the day you start collecting monthly checks the month after you had your 55<sup>th</sup> Birthday.



- All Firefighters will follow the Organizational Structure "Chain of Command"
- No firefighter should be directing questions or problems to the Board of Fire Commissioners.
- No firefighter should be directing questions or problems to a Chief Officer
- <u>Firefighters</u> shall discuss any concern or Problem with <u>their Company Officer</u>
- <u>Probationary firefighters</u> should be seeking council from <u>senior members</u> or <u>instructors</u> to see if **merits addressing by Company Officer**.